

SYLLABUS

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| Name of Course: | Student Clinic 1 - Health Center Policies and Procedures HC-310 |
| Length of Course: | 22 hours 1.5 units |
| Course Description: | An orientation to the Health Center: the facilities, policies and procedures, and proper patient protocol. The student is provided the Health Center manual and is instructed in the application of policy and procedure in regard to the laws of the state of California, the CCE and LCCW standards, and proper patient protocol. |
| Prerequisites: | TECH 116 Palpation I; TECH 124/624 Diversified Analysis TECH 129 Motion Palpation TECH 130/630 Diversified Technique I TECH 216 Biomechanics of the Spine TECH 211/711 Gonstead A TECH 222/722 Gonstead B TECH 233/733 Toggle TECH 238 Diversified Technique II TECH 325 Integrated Drop-Table Technique TECH 347/847 Management and Adjusting Upper Extremity Lecture/Lab (Or TECH 339 Extremity Soft Tissue Management if taken before Spring 2017) PATH 315 Bone and Joint Path; DIAG 226 Case History DIAG 237/737 Neuro Exam Lecture/Lab DIAG 236/736 Exam: Thorax/Abdomen DIAG 239/739 Spinal Ortho Exam DIAG 351/851 Upper Extremity Biomechanics: Exam Lecture/Lab (or DIAG 327 Biomechanics of the Extremities taken prior to SUM17) DIAG 352/852 Lower Extremity Biomechanics: Exam Lecture/Lab (or DIAG 327 Biomechanics of the Extremities taken prior to SUM17) ACS 313/813 Radiology I Lecture/Lab ACS 305/805 Adjunctive Care 1: the Spine Lecture/Lab (Or ACS 322/822 Active Care and Rehab Lecture/Lab if taken before Summer 2017) |
| Co-requisite | ACS 232 Emergency Care ACS 335/835 Radiology II ACS 311/811 Adjunctive Care: Modalities Lecture/Lab CPP 318 Patient Education Systems DIAG 317/817 Correlative Diagnostic Procedures DIAG 316/816 EENT Lecture/Lab TECH 348/848 Management and Adjusting Lower Extremity Lecture/Lab (Or TECH 339 Extremity Soft Tissue Management if taken before Spring) |
| Course Offered by: | Health Center Faculty Advising Program |

Required Text: Current Health Center Manual available as a file on this course's Canvas page Please enroll in the Canvas Health Center Interns course <https://lifewest.instructure.com/enroll/Y8TXBK>

Differential Diagnosis and Management for the Chiropractor – Souza

Reference Texts: Clinical Entrance Exam review videos, available in the library

Materials: Laptop or Chromebook

Method of Instruction: Class presentation, discussion and demonstration, quizzes, final written exam (Written Clinic Entrance exam)

Evaluation/Grading Criteria:

You must participate as a mock patient for both the Entrance practical and the Entrance practical remake exam. Failure to participate will result in an automatic no pass for this course. The only exception is if you are registered to take that exam.

1. It is mandatory that each student complete all Health Center observation requirements in order to pass Student Clinic 1. The completed observation form is due by Friday of the 6th week of the quarter.
2. 10 hours must be clocked on the Health Center time clock located at the Records Room. This time can only be clocked during Health Center hours when the student is not scheduled to be in classes or accruing time in a work study position.
3. The Policies and Procedures Mid-Term must be passed with a 75% or higher.
4. The Written portion of the Health Center Entrance Exam must be passed with a 75% or higher. The final will be the Health Center Entrance Written Examination. It will be given during class. Passing the written portion of the entrance exam is a prerequisite for taking the practical and x-ray portion of the exam. The remake will be given during finals week. **There is no final exam during finals week. Only those students who are remaking the written exam will have an exam for this class during finals week.
5. Initial reciprocal CMR must be completed by Friday of week 11.
6. Attendance requirement must be satisfied

Grades and the Grading System Final Grades are available online through the CAMS student portal. If there are any questions on grading procedures, computation of grade point average, or the accuracy of the grade report, please contact the Registrar's Office or the Office of Academic Affairs. Grades will be reported and evaluation will be based on the Academic Policies, Procedures, & Services. Please refer to Evaluation Policy (**Policy ID: OAA.0007**)

In order to maintain **Satisfactory Academic Progress**, a student must maintain a 2.0 or better in each and every course. **Any grade less than a C must be remedied by repeating the class.** Please refer to Satisfactory Academic Progress (**Policy ID: OAA.0006**)

Attendance: Please refer to Attendance Policy (**Policy ID: OAA.0002**)

Conduct and Responsibilities: Please refer to the Personal Conduct, Responsibility and Academic Responsibility Policy (**Policy ID: OAA.0003**)

Make-up Exams: Please refer to Make-up Assessment Policy (**Policy ID: OAA.0001**)

Request for Please refer to Request for Special Testing (**Policy ID: OAA.0004**)

Special Testing:

Accommodation for Students with Disabilities:

If you have approved accommodations, please make an appointment to meet with your instructor as soon as possible. If you believe you require an accommodation, but do not have an approved accommodation letter, please see the Academic Counselor Lori Pino in the Office of Academic Affairs. Contact info: Lpino@lifewest.edu or 510-780-4500 ext. 2061. Please refer to Service for Students with Disabilities Policy (**Policy ID: OAA.0005**)

Electronic Course Management:

Canvas is LCCW's Learning Management System (LMS). Canvas will be used throughout the quarter during this course. Lectures, reminders, and messages will be posted. In addition, documents such as the course syllabus and helpful information about the class project will be posted. Students are expected to check Canvas at least once a week in order to keep updated. The website address for Canvas is <https://lifewest.instructure.com/login/canvas> Please refer to the Educational Technologies Policy (**Policy ID: OAA.0009**)

Overlaps:

Please refer to Academic Policies, Procedures, & Services. Please refer to Evaluation Policy (**Policy ID: OAA.0007**)

Course Goals:

The purpose of this course is to orient the student to the policies, procedures, physical facilities, and forms of the Health Center. Also covered will be the Health Center requirements and the progression of classes and examinations necessary to complete the chiropractic internship at LCCW. The student is responsible for **all** information in the Health Center manual.

Student Learning Outcomes (SLOs):

1. The student will become familiar with the Health Center facilities as well as the operations of the Front Desk, Records Room, Student Health Center and outpatient care areas of the Health Center. (PLO 3A, 4A)
2. The student will acquire a foundational understanding of the policies and procedures of the Health Center. (PLO 4C, 4D, 8B-E)
3. The student will demonstrate knowledge of the clinical subjects required to begin patient care. (PLO 1A-E, 2A-G, 3A-C, 5A-C, 7A-D)
4. The student will demonstrate professional behavior in all interactions in the Health Center. (PLO 4A-D, 5A-C, 8B, 8D-E, 9, 10)

Program Learning Outcomes (PLO): Students graduating with a Doctor of Chiropractic degree will be proficient in the following:

1. **ASSESSMENT AND DIAGNOSIS:** An assessment and diagnosis requires developed clinical reasoning skills. Clinical reasoning consists of data gathering and interpretation, hypothesis generation and testing, and critical evaluation of diagnostic strategies. It is a dynamic process that occurs before, during, and after the collection of data through history, physical examination, imaging, laboratory tests and case-related clinical services.
2. **MANAGEMENT PLAN:** Management involves the development, implementation and documentation of a patient care plan for positively impacting a patient's health and well-being, including specific therapeutic goals and prognoses. It may include case follow-up, referral, and/or collaborative care.
3. **HEALTH PROMOTION AND DISEASE PREVENTION:** Health promotion and disease prevention requires an understanding and application of epidemiological principles regarding the nature and identification of health issues in diverse populations and recognizes the impact of biological, chemical, behavioral, structural, psychosocial and environmental factors on general health.
4. **COMMUNICATION AND RECORD KEEPING:** Effective communication includes oral, written and nonverbal skills with appropriate sensitivity, clarity and control for a wide range of healthcare related activities, to include patient care, professional communication, health education, and record keeping and reporting.
5. **PROFESSIONAL ETHICS AND JURISPRUDENCE:** Professionals comply with the law and exhibit ethical behavior.
6. **INFORMATION AND TECHNOLOGY LITERACY:** Information literacy is a set of abilities, including the use of technology, to locate, evaluate and integrate research and other types of evidence to manage patient care.
7. **CHIROPRACTIC ADJUSTMENT/MANIPULATION:** Doctors of chiropractic employ the adjustment/manipulation to address joint and neurophysiologic dysfunction. The adjustment/manipulation is a precise procedure requiring the discrimination and identification of dysfunction, interpretation and application of clinical knowledge; and, the use of cognitive and psychomotor skills.
8. **INTERPROFESSIONAL EDUCATION:** Students have the knowledge, skills and values necessary to function as part of an inter-professional team to provide patient-centered collaborative care. Inter-professional teamwork may be demonstrated in didactic, clinical or simulated learning environments.
9. **BUSINESS:** Assessing personal skills and attributes, developing leadership skills, leveraging talents and strengths that provide an achievable expectation for graduate success. Adopting a systems-based approach to business operations. Networking with practitioners in associated fields with chiropractic, alternative medicine and allopathic medicine. Experiencing and acquiring the hard business skills required to open and operate an on-going business concern. Participating in practical, real time events that promote business building and quantifiable marketing research outcomes
10. **PHILOSOPHY:** Demonstrates an ability to incorporate a philosophically based Chiropractic paradigm in approach to patient care. Demonstrates an understanding of both traditional and contemporary Chiropractic philosophic concepts and principles. Demonstrates an understanding of the concepts of philosophy, science, and art in chiropractic principles and their importance to chiropractic practice.